

#9\_1

TOP OF FLAP

ENVELOPE FLAP

TOP OF ENVELOPE

ENVELOPE'S WINDOW

**SAFE ZONE**  
DO NOT place important texts or images beyond the green dotted area to ensure that elements would not get cut.

**TRIM LINE**  
Blue dotted line is the actual cut of the final design.

**BLEED**  
Extend the background of your artwork to the edge of this template if you want your artwork to extend to the edge of your final prints. 1/8 inch bleed on each side is our requirement.

**BORDERS**  
If your artwork has borders. It's thickness should be at least 3/8" from the trim line in order to preserve the symmetry of your design.



**PrintPlace**  
PASSIONATE ABOUT PRINTING

Print Template (OUTSIDE ONLY)  
Product: 4-Color Envelopes  
Size: 8.875(W) x 3.875(H)  
Style: #9 Standard with Window

FOLD

FOLD

FOLD

FOLD

BEYOND THIS LINE IS COVERED BY THE ENVELOPE FLAP

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