

← **Caution:**

Keep all text inside the green caution zone line.

← **Die Cut Line:**

Final cut line. Text or background should not end at the blue trim line.

← **Bleed:**

Extend all background color and images to the red bleed line.

**Orientation:**

To verify the orientation of your finished piece, print out the PDF proof and place the printed pages back-to-back so that the PrintPlace.com logo is in the top left corner when viewing either side. View back side by flipping backed-up pages horizontally like a book.

**IMPORTANT NOTE:**

Piece is printed flat and then folded. Depending on your design and intent, some of the artwork may need to be positioned upside down on the template to appear correctly on the finished piece.

See **“Orientation”** on this page for instructions on how to verify orientation or call us for assistance.

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**OUTSIDE**

For assistance or questions,  
call toll free **877-405-3949**.

Delete this template from your artwork before uploading your file.